

Holy Trinity Catholic School

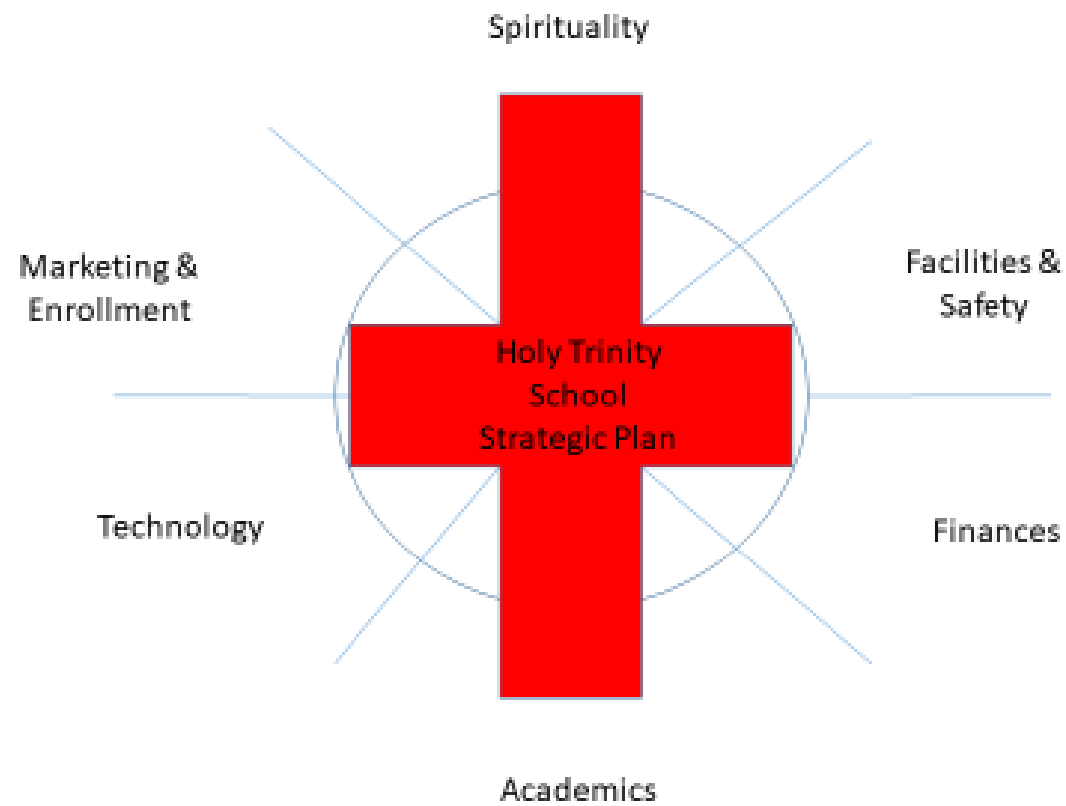
“Empowering Students to Serve, Lead, and Succeed”



Holy Trinity Catholic School is dedicated to the
Spiritual,
Academic,
Emotional, and
Physical development of all students;

Empowering them to cultivate positive relationships, think critically,
and become disciples for the Catholic Church and the world.

Strategic Plan



Spirituality						
Goal No. 1	Provide opportunities for parents to learn more about our Catholic traditions and values as it pertains					
Task	Begin Date	End Date	Person Responsible	Needed Resources	Cost	Comments
1. Provide parents opportunities to partner in faith education	9/2018	Ongoing	All Staff	Archdiocese Resources	n/a	Faith & Family Night
2. Provide parenting info. sessions	9/2012	Ongoing	HT Parish Staff	Identify guest speakers specific to Catholic traditions & values	Fee/Donations	Sessions on content relative to the year (ex. Screenagers)
Goal No. 2	Provide programs and procedures that encourage emotional well-being					
1. Implement and strengthen kindness and anti-bullying program	9/2018	Ongoing	Administration/Counselor	Olweus/Class Meetings	n/a	Kindness Lessons/signage
2. Review PeaceBuilders and current Positive Behavior Support Systems	9/2018	Ongoing	Administration	Training	n/a	Title funding for teacher training and resources
3. Provide teacher training annually addressing emotional support	9/2018	Ongoing	Administration/Counselor	Archdiocese Resources	n/a	Social Emotional, Suicide prevention, etc.
Goal No. 3	Involvement of Clergy in School					
1. Invite Clergy into classroom	9/2018	Ongoing	Classroom Teachers	HT Clergy	None	Lead lesson or join discussions
2. Invite Clergy to HTS events	9/2018	Ongoing	All Staff	HT Clergy		Programs, Extracurricular, CYO, Staff Celebrations/Luncheons

Academics						
Goal No. 1	Increase opportunities for enrichment opportunities within the HTS building and during school hours					
Task	Begin Date	End Date	Person/ Responsible	Needed Resources	Cost	Comments
1. Utilize relationship with Public schools to train teachers on enhanced learning instructional strategies	9/2018	Ongoing	S. Merfen	EL Staff from public schools	n/a	
2. Collaborate with Catholic schools regarding higher level classes for our students	9/2018	Ongoing	S. Merfen	JOCO Meetings w/principals	n/a	Communicate opportunities in academic and other Camps/Programs
3. Develop new system for Pre-Algebra Program	1/2018	Ongoing	Math Teachers S. Merfen	Schedule Issues	n/a	Start in 2018/19
Goal No. 2	Improve and increase opportunities for differentiation					
1. Provide structured Focus and Seminar opportunities.	9/2018	Ongoing	All Staff	Teacher training Develop school wide expect.	n/a	
2. Provide teacher training in differentiation	9/2018	Ongoing	S. Merfen	Archdiocese Resources	n/a	Title Funds if needed
Goal No. 3	Increase opportunities for extra-curricular activities					
1. Explore parent population for passions and leadership	7/2012	5/2013	S. Merfen		None	Parent Skills
2. Research, develop and implement an extra-curricular program	1/2012	5/2014	S. Merfen, L. Henneberg, Teachers	Time in Schedule	Stipend	Summer Enrichment School- self-sufficient or income program
3. Before/After school enrichment classes	3/2012	Ongoing	S. Merfen	Chess Club Science Olympiad Destination Imagination	Stipend	

Facilities & Safety						
Goal No. 1	Update and Modernize Building Needs					
Task	Begin Date	End Date	Person Responsible	Needed Resources	Cost	Comments
1. Initiate a Building Advisory Committee	9/2018	Ongoing	S. Merfen S. Malone	Written purpose and plan for the committee Recommended members	n/a	
a. Modernize/improve efficiency of HVAC			S. Merfen S. Malone	Seek proposals Determine funding	500K-1M	Possible Stages
b. Complete Remodel of Gym including stage			S. Merfen S. Malone	Seek proposals	\$50,000- \$150,000	
c. Modernize/improve efficiency of bathrooms in Parish Basement			S. Merfen S. Malone	Seek proposals Determine funding	\$20,000- \$40,000	
d. Improve efficiency of the flooring in classrooms			S. Merfen S. Malone	Seek proposals Determine funding		
Goal No. 2	Provide a safe environment for all students and staff					
1. Train Staff on Emergency Procedures	9/2018	Ongoing	S. Merfen		n/a	Annually
2. Practice Emergency Procedures	9/2018	Ongoing	S. Merfen		n/a	Fire (monthly) Tornado (tri-annual) Code Red/Lockdown (bi-annual)
3. Update security	6/2018	Ongoing	S. Merfen	Raptor Check-in System	\$1750 1 st year/\$550 annually	Use as check in/out & tardy documentation

Finances

Goal No. 1	Maintain tuition at 55% of cost to educate.					
Task	Begin Date	End Date	Person Responsible	Needed Resources	Cost	Comments
1. Establish School Finance Committee	9/2018	Ongoing	S. Merfen Father Mike Koller Sally Kutney		n/a	Needs assessments, Budget Review, Plan
2. Purposeful Fundraising	9/2018	Ongoing	S. Merfen SDC			Community Involvement, non-“selling” activities, Transparent
3. Build community partnerships	9/2018	Ongoing	S. Merfen			

Technology

Goal No. 1	Modernize and Balance Technology needs to prepare students for high school and beyond					
Task	Begin Date	End Date	Person Responsible	Needed Resources	Cost	Comments
1. Technology Committee	9/2018	Ongoing	S. Merfen L. Henneberg	Recommended Members	n/a	Meet Quarterly/Bi Yearly
2. Write a long range technology plan for the school and parish	9/2018	Ongoing	S. Merfen Tech Committee		n/a	
3. 1:1 Technology in JHigh	9/2018	Ongoing	S. Merfen	Cost Bids, Look at other schools, Increase Tech Fees	\$15,000/Yr	1:1 Chrome Books

Marketing/Enrollment						
Goal No. 1	Transparency and Branding					
Task	Begin Date	End Date	Person Responsible	Needed Resources	Cost	Comments
1. Maintain & Improve School Website	9/2018	Ongoing	S. Merfen P Luby		\$99/mo	
2. Publish in parish bulletin and office monitor	9/2018	Ongoing	S. Merfen P Luby			Spotlights
3. Include in brochure for prospective students	9/2018	Ongoing	S. Merfen Enroll Management Committee	Update marketing literature	None	Needs Update
Goal No. 2	Strengthen our Welcoming Environment					
1. Maintain Front Office Hospitality	9/2018	Ongoing	S. Merfen Office Staff			Be visible and available Update Phone Messages
2. Welcoming front entrance with landscaping and decor	9/2018	Ongoing	K. Hamilton and committee	Landscaping, signage, building cleanliness	\$500	
Goal No. 3	Achieve and maintain optimal enrollment					
1. Hold Enrollment Management Meetings	9/2018	Ongoing	S. Merfen Enrollment Management Committee	Suggested members	None	Enrollment Management Team (Meets Monthly)
2. Involve Parish non-school families	9/2018	Ongoing	S. Merfen Enrollment Management Committee		Varies	Welcome Grant, Open houses, baptism onsies, invites to events