

# Holy Trinity Catholic School

*“Empowering Students to Serve, Lead, and Succeed”*



Holy Trinity Catholic School is dedicated to the  
Spiritual,  
Academic,  
Emotional, and  
Physical development of all students;

Empowering them to cultivate positive relationships, think critically,  
and become disciples for the Catholic Church and the world.

## **Strategic Plan**

<b>Spirituality</b>						
<b>Goal No. 1</b>	<b>Provide opportunities for parents to learn more about our Catholic traditions and values as it pertains to parenting</b>					
<b>Task</b>	<b>Begin Date</b>	<b>End Date</b>	<b>Person Responsible</b>	<b>Needed Resources</b>	<b>Cost</b>	<b>Comments</b>
1. Provide parent resource links on our school website	3/ 2012	12/2012	M.Concannon M.Jasperson	none	None	Facebook Page? Sr. Pat McCormack's website
2. Provide parenting info. sessions	9/2012	11/2013	M.Concannon J.Crichton	Identify guest speakers specific to Catholic traditions & values	\$800	Partners in Faith NL; invite parishioners too
<b>Goal No. 2</b>	<b>Provide programs and procedures that encourage emotional well-being</b>					
1. Rewrite Code of Conduct to reflect Catholic culture and morals	12/2011	8/2012	L.Blaes and committee		None	
2. Fully implement PeaceBuilders and Positive Behavior Support Systems	3/2012	8/2012	L.Blaes	PBS training- Ann Conner	None	Title funding for teacher training and resources
3. Provide teacher training annually addressing emotional support	8/2012	5/2012	J.Crichton		None	Title funding for teacher training and resources
<b>Goal No. 3</b>	<b>Actively recruit catechists for the Catechism of the Good Shepherd program</b>					
1. Market, promote and educate the parishioners and parents about the benefits of CGS	3/2012	Ongoing	D.Olsen, classroom tchrs		None	CGS brochure to parents Link to CGS website
2. Develop scholarship opportunities to remove financial barriers	6/2012	12/2012	M.Concannon, Fr. Mike		\$1,000	Line item in school budget
3.						

<b>Academics</b>						
<b>Goal No. 1</b>	<b>Increase opportunities for enrichment opportunities within the HTCS building and during school hours</b>					
<b>Task</b>	<b>Begin Date</b>	<b>End Date</b>	<b>Person/ Responsible</b>	<b>Needed Resources</b>	<b>Cost</b>	<b>Comments</b>
1. Utilize relationship with SMSD to train teachers on enhanced learning instructional strategies	1/2012	5/2013	L. Blaes M.Gavin	Debbie Converse from SMSD	None	Resource books purchased for all grade level teachers
2. Collaborate with Catholic high schools regarding higher level classes for our students	3/2012	6/2012	L. Blaes M.Gavin		None	Algebra I and Spanish I offered to 8 <sup>th</sup> gr through Miede
3. Develop criteria to accelerate 6 <sup>th</sup> graders to pre-algebra	4/2012	8/2012	Math Teachers M. Concannon	Math teachers Space for classroom	Teacher salary	Completed for the 2012-13 school year
<b>Goal No. 2</b>	<b>Improve and increase opportunities for differentiation</b>					
1. Utilize Accelerated Math and Reading to its fullest potential	8/2012	5/2013	L.Blaes	Teacher training Develop school wide expect.	No additional funding	
2. Provide teacher training in differentiation	8/2012	5/2013	L.Blaes M.Gavin	Karen Kroh trains teachers	None	
<b>Goal No. 3</b>	<b>Increase opportunities for extra-curricular activities</b>					
1. Explore parent population for passions and leadership	7/2012	5/2013	M.Concannon		None	
2. Research, develop and implement an extra-curricular program	1/2012	5/2014	M.Concannon	Salary for administration of this program	\$2,000	Summer Enrichment School- self-sufficient or income program
3. After school enrichment classes	3/2012	5/2014	M. Concannon	Chess Club Science Olympiad Destination Imagination	None	

<b>Facilities</b>						
<b>Goal No. 1</b>	<b>Update the 1960's building.</b>					
<b>Task</b>	<b>Begin Date</b>	<b>End Date</b>	<b>Person Responsible</b>	<b>Needed Resources</b>	<b>Cost</b>	<b>Comments</b>
1. Initiate a Building Advisory Committee	9/2012	12/2012	M.Concannon N.Disidore	Written purpose and plan for the committee Recommended members		John Speckin expressed interest at SAC meeting Allen & Allycen Evans
a. Modernize/improve efficiency of HVAC			M.Concannon, S.Malone	Seek proposals Determine funding	\$13,000- \$150,000	Sound is a factor New thermostats?
b. Modernize/improve efficiency of the cafeteria			M.Concannon, S.Malone	Seek proposals Seek KSDE resources Determine funding	\$50,000- \$150,000	
c. Modernize/improve efficiency of the bathrooms	8/2012	12/2012	M.Concannon, N. Disidore	Seek proposals Determine funding	\$20,000- \$40,000	PTO approved funds Committee in progress
d. Modernize/improve efficiency of the windows			M. Concannon, S.Malone	Seek proposals Determine funding	\$135,000- \$175,000	
e. Modernize/improve efficiency of the flooring in classrooms			M. Concannon, S.Malone	Seek proposals Determine funding	\$75,000- \$100,00	
<b>Goal No. 2</b>	<b>Expand playground features</b>					
1. Get parent, teacher and student input	1/2012	5/2012	M. Concannon Parent volunteers		none	
2. Seek proposals and options	4/2012	6/2012	M. Concannon		none	
3. Funding options	9/2013	5/2014	M. Concannon		none	Seek health/wellness grants
4. Implement	7/2014		M. Concannon		\$64,000	

<b>Finances</b>						
<b>Goal No. 1</b>	<b>Maintain tuition at 55% of cost to educate.</b>					
<b>Task</b>	<b>Begin Date</b>	<b>End Date</b>	<b>Person Responsible</b>	<b>Needed Resources</b>	<b>Cost</b>	<b>Comments</b>
1. Ad-Hoc Research Committee	10/2012	11/2012	M.Concannon Fr.Mike Koller, SAC		None	Committee researches best practices for fundraising and parent service organization
2. Expand and strengthen school constituency relationships	1/2013	Ongoing	M. Concannon			
a. Create an active alumnae association	1/2012	1/2014	M. Concannon A.Applebee			Facebook page Yearly Alumni Event
b. Build community partnerships	7/2013	7/2014	M. Concannon			
3. Expand third source funding			M. Concannon			Ad-Hoc committee recommendations
<b>Technology</b>						
<b>Goal No. 1</b>	<b>Develop a Technology Advisory Committee.</b>					
<b>Task</b>	<b>Begin Date</b>	<b>End Date</b>	<b>Person Responsible</b>	<b>Needed Resources</b>	<b>Cost</b>	<b>Comments</b>
1. Recruit members	9/2012	10/2012	M.Concannon, M.Hagel	Recommended members	None	Doug Feist getting it started John Lanham interested
2. Write a long range technology plan for the school and parish	10/2012	1/2013	M.Concannon, M.Hagel	Sample plans from other schools	None	T.A.C. creates the plan

<b>Marketing/Enrollment</b>						
<b>Goal No. 1</b>	<b>Provide current statistics and information on academic achievement and awards earned by HTCS students and staff.</b>					
<b>Task</b>	<b>Begin Date</b>	<b>End Date</b>	<b>Person Responsible</b>	<b>Needed Resources</b>	<b>Cost</b>	<b>Comments</b>
1. Post on school website	1/2012	Ongoing	A.Johnson	none	None	
2. Publish in parish bulletin and office monitor	1/2012	Ongoing	M. Concannon	none	None	
3. Include in brochure for prospective students	1/2012	Ongoing	M. Concannon	Update marketing literature	None	
<b>Goal No. 2</b>	<b>Strengthen our Welcoming Environment</b>					
1. Train staff on customer service	1/2013	1/2014	M. Concannon	create common expectations of etiquette		
2. Website landing page- public website separate from Educonnect	6/2012	6/2013	M. Concannon K. Akright			Regina Garcia & Nola Beinhoff can assist
3. Welcoming front entrance with landscaping and decor	1/2012	Ongoing	K. Hamilton and committee	Landscaping items	None	\$600.00 per year
<b>Goal No. 3</b>	<b>Achieve and maintain optimal enrollment of 700-720 students.</b>					
1. Form a Marketing Committee	3/2013	6/2013	M. Concannon	Suggested members	None	
1. Develop an Enrollment Management Strategic Plan	1/2012	6/2012	M. Concannon K. Hamilton		\$1,000	Attended Enrollment Management Training in 10/2011

<b>Goals In a Glance</b>					
<b>SPIRITUALITY</b>	<b>ACADEMICS</b>	<b>FACILITIES</b>	<b>FINANCES</b>	<b>MARKETING/ ENROLLMENT</b>	<b>TECHNOLOGY</b>
1) Provide opportunities for parents to learn more about our Catholic traditions and values as it pertains to parenting	1) Increase opportunities for enrichment opportunities within the HTCS building and during school hours	1) Update the 1960's building	1) Maintain tuition at 55% of cost to educate	1) Provide current statistics and information on academic achievement and awards earned by HTCS students and staff	1) Develop a technology advisory committee
2) Provide programs and procedures that encourage emotional well-being	2) Improve and increase opportunities for differentiation	2) Expand playground features		2) Strengthen our Welcoming Environment	
3) Actively recruit catechists for the Catechism of the Good Shepherd program	3) Increase opportunities for extra-curricular activities			3) Achieve and maintain optimal enrollment of 700-720 students.	